CONSTRUCTION PLANS FOR: AUTO-OWNERS INSURANCE COMPANY NEW REGIONAL OFFICE BUILDING 1120 S PARKWAY FRONTAGE ROAD, LAKELAND, FLORIDA 33813



ENGINEER OF RECORD: CHRISTOPHER B. SIPE, P.E. CHASTAIN SKILLMAN, INC. 205 EAST ORANGE STREET LAKELAND, FLORIDA 33801-4611 (863) 646.1402

ARCHITECT: TODD S. GUTE, AIA MAYOTTE GROUP ARCHITECTS 6240 W. MT. HOPE LANSING, MI 48917 (517) 323.0577

OWNER/DEVELOPER: AUTO-OWNERS INSURANCE CO. IAN WARD 6101 ANACAPRI BLVD LANSING, MI 48917 (517) 323.1200

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SECTION 01, TOWNSHIP 29 SOUTH, RANGE 23 EAST

				
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	CITY OF LAKELAND WATER DETAILS			
				
C-08	STORM WATER POLLUTION PREVENTION PLAN			



CHASTAIN-SKILLMAN C.A. NO 262 205 EAST ORANGE STREET, LAKELAND, FLORIDA 33801-4611 (863) 646-1402



UTILITY PROVIDERS:

ELECTRIC: CITY OF LAKELAND ELECTRIC MONIQUE JACK 501 E LEMON ST LAKELAND, FL 33801 (863) 834.6486

SEWER: CITY OF LAKELAND WATER UTILITIES **RICK POLSTON** 501 E LEMON ST LAKELAND, FL 33801 (863) 834.6560

PHONE: **FRONTIER COMMUNICATIONS TESS BENTAYOU** 120 EAST LIM ST. (MC-FLLK 3014) LAKELAND, FL 33801 (813) 357.1075

WATER:

CITY OF LAKELAND WATER UTILITIES **RICK POLSTON** 501 E LEMON ST LAKELAND, FL 33801 (863) 834.6560

CABLE/FIBER: CHARTER/SPECTRUM TOM SANSING 1004 US HWY 92 WEST AUBURNDALE, FL 33823 (863) 288.2340 x84264

ENGINEER: REG. NO. C.S.I. JOB NO. CHRISTOPER B. SIPE, P.E. 42751 10011.01













"RECORD DRAWING" INFORMATION REQUIRED BY CONTRACTOR

THE CONTRACTOR IS REQUIRED TO PROVIDE "RECORD DRAWING" INFORMATION TO THE ENGINEER. THE TYPE OF INFORMATION IS DETAILED BELOW. FOR HORIZONTAL LOCATIONS, THE INTENT IS TO LOCATE ALL UTILITY FEATURES WITH AT LEAST TWO MEASUREMENTS FROM DIFFERENT ANGLES AND REFERENCE POINTS. IT IS PREFERABLE FOR ALL DISTANCES TO BE LESS THAN 100 FEET. IT IS IMPORTANT THAT THE RECORD DRAWING INFORMATION BE PROVIDED ON A TIMELY BASIS. OFTEN, AS MANY AS THREE SEPARATE RECORD DRAWING SUBMITTALS TO THE ENGINEER ARE REQUIRED: ONE FOR WATER, ONE FOR WASTEWATER, AND ONE FOR STORM WATER. THE TIMING IS DETERMINED BY THE OWNER. FURTHER, INTERIM RELEASES OF UTILITIES ARE OFTEN NECESSARY, EACH REQUIRING A SEPARATE RECORD DRAWING SUBMITTAL TO THE ENGINEER. IT IS THE CONTRACTOR'S RESPONSIBILITY TO COORDINATE AND PROVIDE THE INFORMATION TO THE ENGINEER ON A TIMELY BASIS EVEN IN CHASTAIN-SKILLMAN IS EMPLOYED TO SURVEY THE DATA. THE ENGINEER RESERVES THE RIGHT TO REQUEST INFORMATION NOT INCLUDED HEREIN WITHOUT RESPONSIBILITY FOR COST.

SIX SETS OF THE PLANS SHALL BE SUBMITTED WITH EACH PAGE DATED. SIGNED, AND SEALED BY THE LICENSED SURVEYOR UNDER THE STATEMENT "I HEREBY CERTIFY THE RECORD DRAWING ELEVATIONS AND LOCATIONS SHOWN AND ADDED TO THESE PLANS WERE OBSERVED AND MEASURED BY ME FOR A SPECIFIC PURPOSE TO PROVIDE RECORD DRAWING INFORMATION, IDENTIFIED BY "(RD)". IN ADDITION, AN ELECTRONIC FILE IN AUTOCAD FORMAT OF THE RECORD DRAWING DRAWINGS SHALL BE SUBMITTED. THE SURVEY INFORMATION SHALL BE DRAFTED ONTO THE LATEST DRAWING OBTAINED FROM THE CHASTAIN-SKILLMAN ENGINEER. ALL DRAWING SCALES, TEXT SIZES, LINE WIDTHS, LINE STYLES, SHEET LAYOUTS AND PRESENTATION METHODS INCLUDED IN THE ORIGINAL FILE MUST BE MAINTAINED. IF PROFILE VIEWS ARE INCLUDED IN THE DRAWING SET, THEY MUST BE UPDATED WITH THE RECORD DRAWING INFORMATION.

FOR CONTRACTOR PORTION:

ONE SET OF THE PLANS SHALL BE SUBMITTED WITH EACH PAGE DATED AND SIGNED BY THE CONTRACTOR UNDER THE STATEMENT "I HEREBY CERTIFY THE RECORD DRAWING ELEVATIONS AND LOCATIONS SHOWN AND ADDED TO THESE PLANS WERE OBSERVED AND MEASURED BY ME FOR A SPECIFIC PURPOSE TO PROVIDE RECORD DRAWING INFORMATION, IDENTIFIED BY "(RD)". THE SURVEY INFORMATION SHALL BE HAND-ANNOTATED ONTO THE LATEST CONSTRUCTION DRAWING OBTAINED FROM THE CHASTAIN-SKILLMAN. IF PROFILE VIEWS ARE INCLUDED IN THE DRAWING SET, THEY MUST BE UPDATED WITH THE RECORD DRAWING INFORMATION.

ANY PROFESSIONAL LAND SURVEYOR AND MAPPER REGISTERED IN FLORIDA MAY DO THE WORK REQUIRED OF A REGISTERED SURVEYOR. HOWEVER, IF CHASTAIN-SKILLMAN IS CONTRACTED TO PROVIDE CONSTRUCTION STAKING/LAYOUT (WHERE SURVEY CONTROL POINTS AND ELEVATIONS ARE ALREADY SET AND FIELD PERSONNEL ARE FAMILIAR WITH THE PROJECT), THEN 2 BUSINESS DAYS NOTICE MUST BE GIVEN TO CHASTAIN-SKILLMAN FOR THE MEASUREMENT OF "RECORD DRAWING" DATA. CHASTAIN-SKILLMAN IS CONTRACTED TO PROVIDE ONLY THE RECORD DRAWING SURVEY, THEN CHASTAIN-SKILLMAN SHOULD BE GIVEN 5 BUSINESS DAYS NOTICE.

THE FOLLOWING SHALL TO BE PROVIDED BY A LAND SURVEYOR LICENSED IN THE STATE OF FLORIDA (PSM):

ELEVATION OF THE WATER MAINS WHERE CROSSINGS WITH SEWER OR STORM WATER LINES OCCUR. 2. LOCATION OF ALL MAINLINE VALVES, BACKFLOW PREVENTERS, FITTINGS/ELBOWS AND AIR RELEASE

ALL ELEVATIONS OF SEWER INVERTS IN ALL MANHOLES, RIM ELEVATIONS OF MANHOLES, AND LOCATION OF MANHOLES SHALL BE PROVIDED. PUMP STATION TOP OF SLAB, INFLUENT INVERT ELEVATION, BOTTOM INVERT OF WET WELL

- CONTROL STRUCTURE ELEVATIONS (GRATE, WEIR, WIDTH, AND CREST ELEVATION, BOTTOM ELEVATION, VEE NOTCH DIMENSIONS, ORIFICE DIAMETER AND INVERT ELEVATION, OVERFLOW ELEVATION, BLEED-DOWN ORIFICE SHAPE, SIZE, AND INVERT ELEVATION, TOP, SKIMMER DIMENSIONS AND ELEVATION, UNDERDRAIN
- 2. ALL INVERT ELEVATIONS, THE RIM/TOP OF GRATE ELEVATIONS OF DRAINAGE STRUCTURES AND THE FLOW LINE OF EACH PIPE. THE DIMENSIONS ACROSS THE POND BOTTOM (LENGTH AND WIDTH) SHALL BE PROVIDED.
- THE INVERT ELEVATION OF STORM PIPES AT MITERED END SECTIONS SHALL BE PROVIDED. PROVIDE TYPICAL SPOT ELEVATIONS WITHIN THE PROJECT SITE (I.E., PAVEMENT SHOTS, TOP OF CURB,
- FOR EACH STORM WATER RETENTION/DETENTION POND, AT LEAST FOUR SPOT ELEVATION SHOTS AT THE BASE OF THE POND AND AT LEAST FOUR SPOT ELEVATION SHOTS AT THE TOP OF BANK ALONG WITH THE COORDINATES OF FACH POINT OR DIMENSIONS TO FACH POINT. WHERE PONDS ARE GREATER THAN 50 FEET IN ANY DIMENSION PROVIDE INTERMEDIATE POINTS AT NO GREATER SEPARATION THAN 50 FEET. DATA IS TO BE SHOWN IN BOTH PLAN AND SECTION VIEWS.
- FLOW LINE ELEVATION ON ALL DITCH BREAKS (VERTICAL AND HORIZONTAL). WHERE THE STORM/WATER SEPARATION IS CALLED OUT ON THE PLANS (BE IT PLAN OR PROFILE) OR ANY TIME THE PROPOSED SEPARATION IS LESS THAN 18 INCHES, THE SEPARATION SHALL B DETERMINED BY THE REGISTERED SURVEYOR. THESE ELEVATIONS SHALL BE TAKEN AT THE CROSSING OR BY CALCULATING FROM THE NEAREST STORM STRUCTURES.

- ROADWAY CENTERLINE PROFILE 100-FOOT MAXIMUM INTERVAL. 2. ROADWAY CROSS SECTIONS 200-FOOT
- THE FOLLOWING INFORMATION SHALL BE PROVIDED BY A THE CONTRACTOR OR BY A LAND SURVEYOR NOT NECESSARILY LICENSED IN THE STATE OF FLORIDA: WATER:
- TYPICAL MEASUREMENTS BETWEEN EDGE OF PAVEMENT OR OTHER ABOVE-GROUND, PERMANENT FEATURES ARE TO BE PROVIDED FOR ALL WATER MAINS.
- LOCATION OF WATER SERVICE VALVES AS MEASURED FROM TWO POINTS (I.E., EDGE OF PAVEMENT AND BUILDING CORNER--OR PROPERTY LINE FOR RESIDENCES).
- TWO DISTANCES FROM PERMANENT, ABOVE-GROUND FEATURES TO MAINLINE VALVES, BACKFLOW
- PREVENTERS, FITTINGS/ELBOWS AND AIR RELEASE VALVES SHOWING MEASURED DISTANCES FROM FITTINGS TO THE FIRST UNRESTRAINED PIPE JOINT WHENEVER RESTRAINTS
- ARE CALLED OUT ON THE PLANS. 5. THE DEPTH FROM THE TOP OF THE VALVE BOX COVER TO THE ACTIVATION NUT (SHOULD BE NOT MORE

- TYPICAL MEASUREMENTS BETWEEN EDGE OF PAVEMENT OR OTHER ABOVE-GROUND, PERMANENT FFATURES ARE TO BE PROVIDED (FORCEMAINS ONLY). MEASURED DISTANCES FROM FITTINGS TO THE FIRST UNRESTRAINED PIPE JOINT WHENEVER RESTRAINTS
- ARE CALLED OUT ON THE PLANS (FORCEMAINS GREATER THAN 2 INCHES IN DIAMETER ONLY). LOCATION OF SEWER CLEAN-OUTS AS MEASURED FROM TWO POINTS (I.E., EDGE OF PAVEMENT AND BUILDING CORNER--OR PROPERTY LINE FOR RESIDENCES).
- THE DISTANCE BETWEEN FLOAT ELEVATIONS AND THE STATION TOP (MEASURED AT TOP OF THE FLOAT). FOR CITY STATIONS, THE GEOMETRY OF ALL ABOVE-GROUND FEATURES WITHIN THE CITY-CONTROLLED
- TWO DISTANCES FROM PERMANENT, ABOVE-GROUND FEATURES TO ALL MAINLINE VALVES, AIR RELEASE VALVES, ELBOWS/FITTINGS, AND CHECK VALVES. 04/08/09



- 1. ALL MATERIALS AND WORKMANSHIP SHALL CONFORM TO THE FLORIDA DEPARTMENT OF TRANSPORTATION SPECIFICATIONS (LATEST EDITION) AND CITY OF LAKELAND REGULATIONS.
- 2. LOCATIONS, ELEVATIONS, AND DIMENSIONS OF EXISTING UTILITIES, STRUCTURES, AND OTHER FEATURES ARE SHOWN ACCORDING TO THE BEST INFORMATION AVAILABLE AT THE TIME OF PREPARATION OF THESE PLANS THE CONTRACTOR SHALL VERIFY THE LOCATIONS. ELEVATIONS. AND DIMENSIONS OF ALL EXISTING UTILITIES. STRUCTURES, AND OTHER FEATURES AFFECTING THIS WORK PRIOR TO CONSTRUCTION.
- THE CONTRACTOR SHALL USE EXTREME CAUTION IN AREAS OF BURIED UTILITIES AND SHALL PROVIDE AT LEAST 48 HOURS NOTICE TO THE UTILITY COMPANIES PRIOR TO CONSTRUCTION TO OBTAIN FIELD LOCATIONS OF EXISTING UNDERGROUND UTILITIES. THE CONTRACTOR SHALL PROTECT AND MAINTAIN OPERATION OF EXISTING UTILITY SERVICES DURING CONSTRUCTION.
- THE CONTRACTOR SHALL CHECK PLANS FOR CONFLICTS AND DISCREPANCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY CONFLICTS BEFORE PERFORMING ANY WORK IN THE AFFECTED AREA.
- 5. THE ENGINEER (CHASTAIN-SKILLMAN, INC.) SHALL BE NOTIFIED AS TO WHERE EXISTING UTILITY SERVICES INTERFERE WITH THE PROPOSED CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY DAMAGE TO EXISTING FACILITIES, ABOVE OR BELOW
- GROUND, THAT MAY OCCUR AS A RESULT OF THE WORK PERFORMED BY THE CONTRACTOR. ALL UNDERGROUND UTILITIES MUST BE IN PLACE AND TESTED OR INSPECTED PRIOR TO BASE AND SURFACE CONSTRUCTION.
- UTILITIES INSTALLATION SHALL CONFORM TO THE REQUIREMENTS OF THE APPLICABLE STATE AND LOCAL REGULATIONS INCLUDING BUT NOT LIMITED TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, THE POLK COUNTY PUBLIC HEALTH UNIT, AND THE CITY OF LAKELAND.
- 9. WATER LINES MAY BE DEFLECTED AS REQUIRED (MAXIMUM OF 3' PER JOINT).
- 10. CONTRACTOR SHALL VERIFY MINIMUM SEPARATION BETWEEN WATER AND SANITARY / STORM SEWER SYSTEMS. UPON COMPLETION OF CONSTRUCTION, THE CONTRACTOR SHALL PROVIDE WRITTEN VERIFICATION DOCUMENTING THE MINIMUM SEPARATION AS CONSTRUCTED.
- 11. TYPICAL COVER OVER UTILITY LINES TO BE 36".
- 12. IT IS THE CONTRACTOR'S RESPONSIBILITY TO BECOME FAMILIAR WITH THE PERMIT AND INSPECTION REQUIREMENTS SPECIFIED BY THE VARIOUS GOVERNMENTAL AGENCIES AND THE ENGINEER. THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS PRIOR TO CONSTRUCTION, AND SCHEDULE INSPECTIONS ACCORDING TO AGENCY INSTRUCTIONS. ALL WORK PERFORMED SHALL COMPLY WITH THE REGULATIONS AND ORDINANCES OF THE VARIOUS GOVERNMENTAL AGENCIES HAVING JURISDICTION OVER THE
- THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS ON ALL PRE-CAST AND MANUFACTURED ITEMS TO THE ENGINEER FOR APPROVAL. FAILURE TO OBTAIN APPROVAL BEFORE INSTALLATION MAY RESULT IN REMOVAL AND REPLACEMENT AT THE CONTRACTOR'S EXPENSE.
- 14. AT LEAST THREE (3) WORKING DAYS PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY THE ENGINEER AND APPROPRIATE AGENCIES AND SUPPLY THEM WITH THE CONTRACTOR'S NAME, STARTING DATE, PROJECTED CONSTRUCTION SCHEDULE, ALL REQUIRED SHOP DRAWINGS, AND OTHER INFORMATION AS REQUIRED. ANY WORK PERFORMED PRIOR TO PROPER NOTIFICATIONS MAY BE SUBJECT TO REMOVAL AND REPLACEMENT AT THE CONTRACTOR'S EXPENSE.
- 15. ALL DISTURBED AREAS NOT INCLUDED IN THE LANDSCAPE PLANS SHALL BE SODDED. MINIMUM SODDING REQUIREMENTS INCLUDE A 10' PERIMETER STRIP AROUND ALL STRUCTURES, A 2' STRIP ALONG ALL PAVED AREAS, ALL SWALES, AND THE RETENTION AREA SIDESLOPES AND BERMS.
- 16. COORDINATE WORK WITHIN THE RIGHTS-OF-WAY WITH CITY OF LAKELAND AND/OR FDOT CONSTRUCTION AND MAINTENANCE AUTHORITIES.
- 17. THE SITE SHALL BE INITIALLY GRADED SUCH THAT NO OFF-SITE AREA WILL BE ADVERSELY AFFECTED BY STORM WATER RUNOFF. RUNOFF TO THE ADJACENT RIGHTS-OF-WAY SHALL BE MINIMIZED. THE EXISTING DRAINAGE FACILITIES WITHIN THE RIGHT—OF—WAY SHALL BE PROTECTED AT ALL TIMES BY THE USE OF STAKED HAY BALES, TEMPORARY GRADING, REVEGETATION, ETC. ANY DISTURBED AREA WITHIN THE RIGHT-OF-WAY SHALL BE SODDED. ALL AREAS SHALL BE PROTECTED FROM EROSION CAUSED BY STORM WATER RUNOFF BY VEGETATION, STAKED HAY BALES, TEMPORARY GRADING, ETC.
- 18. UPON COMPLETION OF CONSTRUCTION ACTIVITIES, THE STORM WATER SYSTEMS SHALL BE CLEANED OF ALL SILTS, DEBRIS, LIMEROCK, ETC.
- 19. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING CERTIFIED AS-BUILT DRAWINGS UPON COMPLETION OF CONSTRUCTION. THESE AS-BUILT DRAWINGS SHALL INCLUDE DETAILED LOCATIONS OF THE UTILITY SYSTEMS (WATER, SANITARY SEWER, STORM WATER MANAGEMENT SYSTEMS, ELECTRICAL SERVICES, ETC.). 20. SAFETY:
- A. DURING CONSTRUCTION AND/OR MAINTENANCE OF THIS PROJECT, ALL SAFETY REGULATIONS ARE TO BE ENFORCED. THE CONTRACTOR OR HIS REPRESENTATIVE SHALL BE RESPONSIBLE FOR THE CONTROL AND SAFETY OF THE TRAVELING PUBLIC AND THE SAFETY OF HIS PERSONNEL.
- B. LABOR SAFETY REGULATIONS SHALL CONFORM TO THE PROVISIONS SET FORTH BY OSHA IN THE FEDERAL REGISTRY OF THE DEPARTMENT OF TRANSPORTATION.
- C. ALL TRENCH EXCAVATION THAT EXCEEDS AN AVERAGE DEPTH OF FIVE (5) FEET MUST CONFORM TO THE REQUIREMENTS STATED IN THE NEW "TRENCH SAFETY ACT" INCORPORATED INTO OSHA STANDARDS (CHAPTER 90- 96, CS/SB 2626). THE NEW LAW REQUIRES THE CONTRACTOR TO RECOGNIZE THE OSHA EXCAVATION SAFETY STANDARDS, AGREE TO ABIDE BY THEM, AND IDENTIFY THE COST TO COMPLY.
- D. THE MINIMUM STANDARDS AS SET FORTH IN THE CURRENT EDITION OF THE STATE OF FLORIDA ROADWAY AND TRAFFIC DESIGN STANDARDS SHALL BE FOLLOWED IN THE DESIGN APPLICATION, INSTALLATION, MAINTENANCE, AND REMOVAL OF ALL TRAFFIC CONTROL DEVICES, WARNING DEVICES, AND BARRIERS NECESSARY TO PROTECT THE PUBLIC AND WORKMEN FROM HAZARDS WITHIN THE PROJECT.
- E. ALL TRAFFIC CONTROL MARKINGS AND DEVICES SHALL CONFORM TO THE PROVISION SET FORTH IN THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" PREPARED BY THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL HIGHWAY ADMINISTRATION.

STORMWATER MANAGEMENT SYSTEM OPERATING AND MAINTENANCE PROCEDURES

THE STORMWATER FACILITY MUST BE MAINTAINED PROPERLY IF IT IS TO PERFORM THE SERVICE FOR WHICH IT WAS DESIGNED. THIS IS INTENDED TO BE A GUIDE TO THE PROPER WAYS TO MAINTAIN THIS FACILITY. THIS IS ONLY A GUIDE AND SHOULD BE MODIFIED AS FIELD CONDITIONS REQUIRE.

- MONTHLY, VISUALLY INSPECT INLET OPENINGS TO INSURE THAT NO CLOGGING HAS OCCURRED. ONCE EVERY THREE MONTHS, VISUALLY INSPECT ALL PIPES FOR OBSTRUCTIONS OR A
- BUILD-UP OF EXCESSIVE SEDIMENTS. IF EXCESSIVE SEDIMENTATION HAS OCCURRED, HAVE ALL LINES PROPERLY FLUSHED.
- WEEKLY DURING SUMMER MONTHS AND BI-WEEKLY DURING THE REMAINDER OF THE YEAR, MOW ANY GRASS WITHIN THE STORM WATER RETENTION AND COLLECTION AREAS. GRASS CLIPPING SHALL BE COLLECTED AND REMOVED FROM THE SITE FOR PROPER DISPOSAL.

STORM SEWERS -- REINFORCED CONCRETE PIPE

A. ROUND CONCRETE PIPE: SHALL CONFORM TO REQUIREMENTS OF ASTM C76-70 (CLASS III) EXCEPT AS MODIFIED IN SSFR & BC, SECTION 941-1.3.

B. ELLIPTICAL CONCRETE PIPE: SHALL CONFORM TO REQUIREMENTS OF ASTM C-507 EXCEPT AS MODIFIED IN SSFR & BC SECTION 941.1.3. STANDARD ELLIPTICAL PIPE SHALL MEET THE REQUIREMENTS OF TABLE I FOR CLASS HE-III AND SPECIAL ELLIPTICAL PIPE SHALL MEET THE REQUIREMENTS OF TABLE I FOR CLASS HE-IV.

C. GASKETS: RUBBER GASKETS SHALL BE USED FOR ROUND PIPE AND SHALL MEET THE REQUIREMENTS OF ARTICLE 5.9 ASTM C-361 WITH THE ADDITIONAL REQUIREMENT THAT IT SHALL BE OF SUFFICIENT VOLUME TO FILL THE PIPE JOINT SPACE IN WHICH IT IS USED. ELLIPTICAL PIPE SHALL USE GASKETS IN ACCORDANCE WITH SSFR & BC SECTION 942.2.

nsitv	

Christopher B. Sipe, P.E. State of Florida Professional Engineer. License No.42751 This item has been electronically signed and sealed by Christopher B. Sipe, P.E on May 23, 2018 using a SHA-256 authentication code. Printed copies of this document are not considered signed and sealed and the SHA-256 authentication code must be verified on any electronic copies.

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3 Issued for Concept Review	
04/18/201	
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AUTO-OWNERS INSURANCE COMPANY NEW REGIONAL OFFICE BUILDING 1120 SOUTH PARKWAY FRONTAGE ROAD LAKELAND, FL 33813

SECTION 01, TOWNSHIP 29S, RANGE 23E

OWNER NAME AND ADDRESS

AUTO-OWNERS INSURANCE COMPANY 6101 ANACAPRI BLVD

LANSING, MI 48917

PROJECT DESCRIPTION

PROJECT ACREAGE: 5.61 +/- ACRES

THE PROJECT ENTAILS THE CONSTRUCTION OF AN OFFICE BUILDING WITH THE ASSOCIATED DRIVES, PARKING, AND UTILITIES. THE SITE IS SERVED BY AN EXISTING STORMWATER MANAGEMENT POND PER ERP NO. 49000887.045/43000887.115.

SEQUENCE OF MAJOR ACTIVITIES

THE ORDER OF MAJOR ACTIVITIES WILL BE AS FOLLOWS:

- 1. INSTALL SILT SCREEN AS SHOWN ON PLANS. SILT FENCES SHALL BE USED IN LIEU OF TEMPORARY PERIMETER SWALES.
- 2. COMPLETE GRADING AND INSTALL PERMANENT SODDING OR OTHER SUITABLE STABILIZATION. 3. WHEN ALL CONSTRUCTION IS COMPLETE, STABILIZE (E.G. SOD, SEED/MULCH, ETC.) ANY REMAINING DISTURBED AREAS.

SUFFICIENT PRECAUTIONS SHALL BE TAKEN TO PREVENT POLLUTION OF STREAMS, CANALS, LAKES, RESERVOIRS, WETLANDS, AND OTHER WATER IMPOUNDMENTS. ALSO, OPERATIONS SHALL BE CONDUCTED AND SCHEDULED SO AS TO AVOID POLLUTION OR SILTATION OF STREAMS, WATER BODIES, ETC.

STORMWATER POLLUTION PREVENTION

EROSION AND SEDIMENT TRANSPORT PREVENTION

THE WORK SPECIFIED IN THIS SECTION CONSISTS OF MEASURES REQUIRED TO CONTROL EROSION AND TRANSPORT OF SEDIMENTS WITHIN AND FROM THE PROJECT AREA, SO AS TO PREVENT THE DEGRADATION OF RECEIVING WATERS, DETRIMENTAL EFFECTS ON PUBLIC OR PRIVATE PROPERTY ADJACENT TO THE PROJECT AND DAMAGE WITHIN THE PROJECT AREA. THESE MEASURES WILL INCLUDE THE CONSTRUCTION AND MAINTENANCE OF TEMPORARY AND PERMANENT EROSION CONTROLS.

CONSTRUCTION OPERATIONS SHALL BE RESTRICTED TO THOSE AREAS WHERE IT IS NECESSARY TO PERFORM FILLING OR EXCAVATION TO ACCOMPLISH THE WORK SHOWN ON THE DRAWINGS AND TO THOSE AREAS WHICH MUST BE ENTERED TO CONSTRUCT TEMPORARY OR PERMANENT STRUCTURES. AS SOON AS THE CONDITIONS WILL PERMIT RIVERS, STREAMS, IMPOUNDMENT, STORMWATER STORAGE AND CONVEYANCE SYSTEMS AND ANY ONSITE RECEIVING WATER BODIES SHALL BE PROMPTLY CLEARED OF ALL OBSTRUCTIONS PLACED THEREIN OR CAUSED BY CONSTRUCTION OPERATIONS. RUNOFF FROM UNSTABILIZED AREAS SHALL BE TREATED THROUGH SILT FENCES BEFORE DISCHARGING FROM THE PROPERTY.

EROSION PRACTICES

PERMANENT EROSION CONTROL FEATURES SHALL BE INCORPORATED INTO THE PROJECT AT THE EARLIEST PRACTICAL TIME. TEMPORARY CONTROL FEATURES WILL BE USED TO CORRECT CONDITIONS THAT DEVELOP DURING CONSTRUCTION WHICH WERE NOT FORESEEN AT THE TIME OF DESIGN TO CONTROL EROSION PRIOR TO THE TIME IT IS PRACTICAL TO CONSTRUCT PERMANENT CONTROL FEATURES.

TEMPORARY EROSION CONTROL MAY BE USED IN CONTROLLING EROSION IN AREAS WHERE CONDITIONS NOT UNDER THE CONTROL OF THE CONTRACTOR, PRECLUDE COMPLETION OF A SECTION OF A PROJECT IN A CONTINUOUS MANNER, AND FOR CONTROLLING EROSION IN AREAS WHERE CONSTRUCTION OPERATIONS MUST BE PERFORMED SUBSEQUENTLY THAT WILL CAUSE DAMAGE TO PERMANENT EROSION CONTROL FEATURES. TEMPORARY EROSION AND WATER POLLUTION CONTROL FEATURES SHALL CONSIST OF. BUT NOT BE LIMITED TO. GRASS. TEMPORARY MULCHING. SANDBAGGING. SEDIMENT BASINS. SEDIMENT CHECKS/EARTH DITCH CHECKS, BERMS, FLOATING TURBIDITY BARRIERS, HAY BALES AND SILT FENCE.

STABILIZATION PRACTICES

TEMPORARY STABILIZATION - SOIL STOCK PILES AND DISTURBED PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITY TEMPORARILY CEASES FOR AT LEAST 21 DAYS WILL BE STABILIZED WITHIN 7 DAYS FROM THE LAST CONSTRUCTION ACTIVITY IN THAT AREA. THESE AREAS SHALL BE STABILIZED WITH TEMPORARY SEED AND MULCH. THE SURFACE AREAS OF UNPROTECTED ERODIBLE EARTH EXPOSED BY CLEARING AND GRUBBING, EXCAVATION OR FILLING OPERATIONS SHALL BE KEPT TO A MINIMUM AS PRACTICAL. PERMANENT STABILIZATION - ALL DISTURBED PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITIES HAVE PERMANENTLY CEASED WILL BE STABILIZED BY SOD OR SEED AND MULCH IN ACCORDANCE WITH THE LANDSCAPING PLANS AND/OR CONSTRUCTION PLANS.

STRUCTURAL PRACTICES

STAKED SILT SCREENS - WILL BE INSTALLED ACCORDING TO THE PLANS TO PROTECT OFFSITE AREAS FROM ANY POSSIBLE ADVERSE EFFECTS FROM SEDIMENTS. SEDIMENT WILL BE REMOVED FROM THE UPSTREAM SIDE OF ANY SILT SCREEN ONCE THE ACCUMULATED SEDIMENT REACHES 1/3 THE HEIGHT OF THE SILT SCREEN. ANY SEDIMENT DEPOSITS OR SOIL DISTURBANCE CREATED DURING THE INSTALLATION AND REMOVAL OF SILT SCREEN SHALL BE DRESSED TO CONFORM TO THE FINISHED GRADE. THE SILT SCREEN SHALL BE INSPECTED ALONG WITH THE REST OF THE PROJECT ONCE EVERY SEVEN DAYS OR WITHIN 24 HOURS OF A RAINFALL EVENT EXCEEDING 0.5". WHERE DEFICIENCIES EXIST, ADDITIONAL SILT FENCES SHALL BE INSTALLED OR REPLACED. ATTACHMENT OF SILT SCREEN TO EXISTING TREES WILL NOT BE PERMITTED UNLESS APPROVED BY THE PROJECT ENGINEER.

NOTE: THE FOLLOWING CONTROLS CONCERN DAY-TO-DAY ACTIVITIES ON THE SITE. THE SITE SUPERINTENDENT IS RESPONSIBLE FOR SEEING THAT THEY ARE CARRIED OUT APPROPRIATELY.

<u>WASTE DISPOSAL</u>

WASTE MATERIALS - ALL WASTE MATERIALS WILL BE COLLECTED AND STORED IN METAL DUMPSTERS AND THEN HAULED TO AN APPROVED DISPOSAL SITE. THE DUMPSTERS WILL MEET ALL COUNTY AND STATE SOLID WASTE MANAGEMENT REGULATIONS. ALL TRASH AND CONSTRUCTION DEBRIS FROM THE SITE WILL BE DEPOSITED IN THE DUMPSTER. NO CONSTRUCTION WASTE WILL BE BURIED ON THE SITE. ALL PERSONNEL WILL BE INSTRUCTED IN THE CORRECT PROCEDURE FOR WASTE DISPOSAL. EMPLOYEE WASTE AND OTHER LOOSE MATERIALS, E.G., CUPS, CANS, BAGS, ETC., WILL BE COLLECTED SO AS TO PREVENT THE RELEASE OF "FLOATABLES" DURING RUNOFF EVENTS.

HAZARDOUS WASTE - ALL HAZARDOUS WASTE MATERIALS WILL BE DISPOSED OF IN THE MANNER SPECIFIED BY LOCAL OR STATE REGULATIONS, OR BY THE MANUFACTURER.

SANITARY WASTE - ALL SANITARY WASTE WILL BE COLLECTED FROM THE PORTABLE UNITS IN A TIMELY MANNER MEETING ALL LOCAL AND STATE REGULATIONS.

OFFSITE VEHICLE TRACKING

MONITORING OF OFFSITE TRACKING OF SEDIMENTS AT THE ENTRANCES IS ESSENTIAL WHERE SILT FENCE WILL NOT BE PLACED TO ENABLE ACCESS TO THE SITE. IF IT APPEARS THAT SIGNIFICANT AMOUNTS OF SEDIMENT ARE BEING TRACKED OFF THE SITE, GRAVEL ENTRANCES OR OTHER EQUIVALENT MEASURES ARE RECOMMENDED TO HELP DISLODGE THE SOIL, SEDIMENT AND DIRT BEFORE THE VEHICLES LEAVE THE SITE.

CERTIFICATION OF COMPLIANCE WITH FEDERAL, STATE AND LOCAL REGULATIONS

THE ONSITE PRACTICES SHALL COMPLY WITH THIS STORMWATER POLLUTION PREVENTION PLAN AS WELL AS REFLECT THE REQUIREMENTS OF THE:

- 1. FDEP'S NPDES GENERIC PERMIT FOR CONSTRUCTION ACTIVITIES,
- 62-621.300(4), F.A.C.) 2. ALL STATE REQUIREMENTS OF STORMWATER MANAGEMENT SYSTEMS UNDER CHAPTERS 40D-4, 40D-40 AND 40D-400 OF THE FLORIDA ADMINISTRATIVE CODE, AS ADMINISTERED BY THE SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT IN ADDITION 33 CFR ADMINISTERED BY THE ARMY CORP OF ENGINEERS.

MAINTENANCE/INSPECTION PROCEDURES

EROSION AND SEDIMENT CONTROL INSPECTION AND MAINTENANCE PRACTICES

THE FOLLOWING PRACTICES WILL BE UTILIZED TO MAINTAIN EROSION AND SEDIMENT CONTROLS:

- ALL CONTROL MEASURES WILL BE INSPECTED AT LEAST ONCE EVERY SEVEN (7) DAYS AND WITHIN 24 HOURS OF ANY RAINFALL EXCEEDING 0.5 INCHES. A MAINTENANCE INSPECTION REPORT WILL BE MADE AFTER EACH INSPECTION. THESE INSPECTION REPORTS WILL BE KEPT AS A PART OF THE STORMWATER POLLUTION PREVENTION PLAN FOR AT LEAST THREE (3) YEARS FROM THE DATE THE SITE IS FINALLY STABILIZED. A COPY OF THE INSPECTION REPORT FORM IS PROVIDED.
- ALL MEASURES WILL BE MAINTAINED IN GOOD WORKING ORDER; IF A REPAIR IS NECESSARY, IT WILL BE INITIATED WITHIN 24 HOURS OF ITS REPORTING.
- TEMPORARY SEEDING AND PERMANENT SODDING OR SEEDING/MULCHING WILL BE INSPECTED FOR BARE SPOTS, WASHOUTS, AND HEALTHY GROWTH. ANY DEFICIENCIES SHALL BE CORRECTED.
- A QUALIFIED PERSON WILL BE DESIGNATED TO PERFORM THE INSPECTIONS AND FILL OUT THE INSPECTION AND MAINTENANCE REPORT.

THE SILT SCREEN SHALL BE INSPECTED IMMEDIATELY AFTER EACH RAINFALL AND AT LEAST DAILY DURING PROLONGED RAINFALL. WHERE DEFICIENCIES EXIST, ADDITIONAL SILT FENCES SHALL BE INSTALLED OR REPLACED. SEDIMENT WILL BE REMOVED FROM THE UPSTREAM SIDE OF ANY SILT SCREEN ONCE THE ACCUMULATED SEDIMENT REACHES 1/3 THE HEIGHT OF THE SILT SCREEN. ANY SEDIMENT DEPOSITS OR SOIL DISTURBANCE CREATED DURING THE INSTALLATION AND REMOVAL OF SILT SCREEN SHALL BE DRESSED TO CONFORM TO THE FINISHED GRADE.

INVENTORY OF BUILDING MATERIALS EXPECTED TO BE PRESENT ONSITE

MATERIALS PRESENT ONSITE DURING CONSTRUCTION WILL INCLUDE THOSE NORMALLY ASSOCIATED WITH THIS TYPE OF CONSTRUCTION:

CONCRETE, STEEL REINFORCING BARS AND RELATED MATERIALS, PIPE, LUMBER, PAINTS, PETROLEUM BASED PRODUCTS.

MATERIAL MANAGEMENT (POLLUTION PREVENTION) PRACTICES

THE FOLLOWING MATERIAL MANAGEMENT PRACTICES WILL BE USED TO REDUCE THE RISK OF SPILLS OR OTHER ACCIDENTAL EXPOSURE OF MATERIALS AND SUBSTANCES TO STORMWATER RUNOFF: GENERAL PRACTICES

THE FOLLOWING GENERAL PRACTICES WILL BE FOLLOWED ONSITE DURING THE CONSTRUCTION PROJECT:

SUFFICIENT PRECAUTIONS SHOULD BE TAKEN TO PREVENT POLLUTION OF WATER BODIES DIRECTLY OR INDIRECTLY WITH FUELS, OILS, BITUMENS, CALCIUM CHLORIDE, OR OTHER HARMFUL MATERIALS AN EFFORT WILL BE MADE TO STORE ONLY ENOUGH PRODUCTS REQUIRED FOR THIS PROJECT.

ALL MATERIALS STORED ONSITE WILL BE STORED IN A NEAT, ORDERLY MANNER IN THEIR APPROPRIATE CONTAINERS AND, IF POSSIBLE, UNDER A ROOF OR OTHER ENCLOSURE.

PRODUCTS WILL BE KEPT IN THEIR ORIGINAL CONTAINERS WITH THE ORIGINAL MANUFACTURER'S LABEL

SUBSTANCES WILL NOT BE MIXED WITH ONE ANOTHER UNLESS RECOMMENDED BY THE MANUFACTURER. WHENEVER POSSIBLE, ALL OF A PRODUCT WILL BE USED BEFORE DISPOSING OF THE CONTAINER.

MANUFACTURERS' RECOMMENDATIONS FOR PROPER USE AND DISPOSAL WILL BE FOLLOWED.

THE SITE WILL BE INSPECTED DAILY TO ENSURE PROPER USE AND DISPOSAL OF MATERIALS. HAZARDOUS PRODUCTS

THE FOLLOWING PRACTICES WILL BE UTILIZED TO REDUCE THE RISKS ASSOCIATED WITH HAZARDOUS MATERIALS:

PRODUCTS WILL BE KEPT IN THEIR ORIGINAL CONTAINERS UNLESS THEY ARE NOT RESEALABLE. ORIGINAL LABELS AND MATERIAL SAFETY DATA WILL BE RETAINED; THEY CONTAIN IMPORTANT PRODUCT INFORMATION.

IF SURPLUS PRODUCT MUST BE DISPOSED OF, MANUFACTURERS' OR LOCAL AND STATE RECOMMENDED METHODS FOR PROPER DISPOSAL WILL BE FOLLOWED.

PRODUCT SPECIFIC PRACTICES

THE FOLLOWING PRODUCT SPECIFIC PRACTICES WILL BE FOLLOWED ONSITE:

MANUFACTURER'S RECOMMENDATIONS. AND LOCAL REGULATIONS.

SPILL PREVENTION AND CLEANUP

CLEANUP:

INFORMATION AND CLEANUP SUPPLIES.

PURPOSE.

ALSO BE INCLUDED.

CONTRACTOR'S CERTIFICATION

THIS SWPPP MUST CLEARLY IDENTIFY, FOR EACH MEASURE IDENTIFIED WITHIN THE SWPPP, THE CONTRACTOR(S) OR SUBCONTRACTOR(S) THAT WILL IMPLEMENT EACH MEASURE. ALL CONTRACTOR(S) AND SUBCONTRACTOR(S) IDENTIFIED IN THE SWPPP MUST SIGN THE FOLLOWING CERTIFICATION:

"I CERTIFY UNDER PENALTY OF LAW THAT I UNDERSTAND, AND SHALL COMPLY WITH, THE TERMS AND CONDITIONS OF THE STATE OF FLORIDA GENERIC PERMIT FOR STORMWATER DISCHARGE FROM LARGE AND SMALL CONSTRUCTION ACTIVITIES AND THIS STORMWATER POLLUTION PREVENTION PLAN PREPARED THERE UNDER."

SIGNA TURE / DA TE: NAME:

COMPANY NAME: ADDRESS.

TELEPHONE NO: RESPONSIBILITY:

FDEP NPDES Storm Water Identification Number: FLR10

Location	Rain Data	Type of Control (see below)	Date Installed/ Modified	Current Condition (see below)	Corrective Action/Other Remarks
Condition Code: G=Good C=Needs to be	M=Margir cleaned 0=Other	nal, needs maintena	nce or replaceme	ent soon P=Poor,	, needs immediate maintenance or replacement

Condition Type Co	ode:		
1. Silt Fence	10. Storm drain inlet protection	19. Reinforced soil retaining system	28. Tree protection
2. Earth dikes	11. Vegetative buffer strip	20. Gabion	29. Detention pond
3. Structural Diversion	12. Vegetative preservation area	21. Sediment basin	30. Retention pond
4. Swale	13. Retention pond	22. Temporary seed/sod	31. Waste disposal/housekeeping
5. Sediment Trap	14. Construction entrance stabilization	23. Permanent seed/sod	32. Dam
6. Check dam	15. Perimeter ditch	24. Mulch	33. Sand bag
7. Subsurface drain	16. Curb and gutter	25. Hay bales	34. Other
8. Pipe slope drain	17. Paved road surface	26. Geotextile	
9. Level spreaders	18. Rock outlet protection	27. Rip-rap	
Inspector Information			

Qualification Date The above signature also shall certify that this facility is in compliance with the Storm Water Pollution Prevention Plan and the State of Florida Generic Permit for Storm Water Discharge from Large and Small Construction Activities if there are not any incidents of non-compliance identified above.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the sytem, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

- PETROLEUM PRODUCTS ALL ONSITE VEHICLES WILL BE MONITORED FOR LEAKS AND RECEIVE REGULAR PREVENTIVE MAINTENANCE TO REDUCE THE CHANCE OF LEAKAGE. PETROLEUM PRODUCTS WILL BE STORED IN TIGHTLY SEALED CONTAINERS THAT ARE CLEARLY LABELED. ANY ASPHALT SUBSTANCES USED ONSITE WILL BE APPLIED ACCORDING TO THE PAINTS - ALL CONTAINERS WILL BE TIGHTLY SEALED AND STORED WHEN NOT IN USE. EXCESS
- PAINT WILL NOT BE DISCHARGED TO A STORM SEWER, POND SYSTEM, OR RECEIVING WATER BUT WILL BE PROPERLY DISPOSED OF ACCORDING TO MANUFACTURERS' INSTRUCTIONS OR STATE
- IN ADDITION TO THE MATERIALS MANAGEMENT PRACTICES DISCUSSED IN THE PREVIOUS SECTIONS OF THIS PLAN, THE FOLLOWING PRACTICES WILL BE FOLLOWED FOR SPILL PREVENTION AND
- MANUFACTURER'S RECOMMENDED METHODS FOR SPILL CLEANUP WILL BE CLEARLY POSTED AND SITE PERSONNEL WILL BE MADE AWARE OF THE PROCEDURES AND THE LOCATIONS OF THE
- MATERIALS AND EQUIPMENT NECESSARY FOR SPILL CLEANUP WILL BE KEPT IN THE MATERIAL STORAGE AREA THAT IS ONSITE. EQUIPMENT AND MATERIALS WILL INCLUDE BROOMS, DUST PANS, GLOVES AND PLASTIC AND METAL TRASH CONTAINERS, ETC. SPECIFICALLY FOR THIS
- ALL SPILLS WILL BE CLEANED UP IMMEDIATELY AFTER DISCOVERY.
- THE SPILL AREA WILL BE KEPT WELL VENTILATED AND PERSONNEL WILL WEAR APPROPRIATE PROTECTIVE CLOTHING TO PREVENT INJURY FROM CONTACT WITH A HAZARDOUS SUBSTANCE. SPILLS OF TOXIC OR HAZARDOUS MATERIAL WILL BE REPORTED TO THE APPROPRIATE STATE OR
- LOCAL GOVERNMENT AGENCY, REGARDLESS OF THE SIZE.
- THE SPILL PREVENTION PLANS WILL BE ADJUSTED TO INCLUDE MEASURES TO PREVENT THIS TYPE OF SPILL FROM REOCCURRING AND HOW TO CLEAN UP THIS TYPE OF SPILL IF THERE IS ANOTHER ONE. A DESCRIPTION OF THE SPILL, ITS CAUSE, AND THE CLEANUP MEASURES WILL

STORM WATER POLLUTION PREVENTION PLAN INSPECTION AND MAINTENANCE REPORT FORM

(Inspections must occur at least once a week and within 24 hours of the end of a storm event that is 0.50 inches or greater)

Christopher B. Sipe, P.E State of Florida Professional Engineer, License No.42751 This item has been electronically signed and sealed by Christopher B. Sine, P.F. on May 23, 2018 using a SHA-256 authentication code. Printed copies of this document are not considered signed and sealed and the SHA-256 authentication code must be verified on any electronic copies.



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ENGINEER: CHRISTOPHER B. SIPE, P.E.